

CAMPGROUND HOST RESPONSIBILITIES

Provide customer service:

- Greet visitors, help them find their sites, and answer questions about the park and facilities.
- Check people in and out of campsites. Verify campers are in the correct sites.
- Be able to explain rules, but do not enforce. Notify a Ranger for enforcement.
- Listen to visitor's concerns or complaints and report the issues to the supervisor on duty.
- Provide assistance to campers after hours.
- Serve as an emergency contact, relay emergencies to Rangers or the Sheriff's Office.
- Open and close gates and restroom facilities, as requested.

Clean campsites:

- Remove ashes from grills and campfire rings. Scrape food debris off grill grate.
- Ensure that the picnic table surface is clean.
- Rake around campsite to remove micro-litter and make a presentable surface.
- Ensure site and the area surrounding it is free of litter.
- Check to make sure water is off and not leaking.
- Pull weeds from the granite base.
- Submit a work order for any maintenance issues found.

Check and stock restrooms:

- Check restrooms often to ensure they are clean.
- Check garbage cans, remove garbage and replace bags as needed.
- Sweep spider webs out of corners and off walls on the interior and exterior of the bathrooms.
- Notify maintenance of cleaning needs.
- Submit a work order for any maintenance issues found.

Trash and Litter Pickup:

- Pull garbage bags when cans are $\frac{3}{4}$ full or smelly. Replace garbage bags.
- Patrol campgrounds, restroom areas, trails, and shoreline for litter and pet waste and dispose of properly.

Possible light maintenance:

- Sand and stain picnic tables.
- Light maintenance of restrooms.
- Make small repairs to amenities in the campsites, with maintenance crew assistance.
- Assist maintenance crews with some grounds keeping around campsites.

Safety response:

- When safety issues are identified, report them to the supervisor on duty and/or maintenance.
- If you've already explained the park rules to a visitor and you find them in violation again, notify a Ranger to come talk to them.
- For life-threatening emergencies, call 911 immediately. Then notify the supervisor on duty ASAP.
- For after-hours emergencies, call the Sheriff's Office or 911, depending on the emergency.